

Forward Plan of Decisions – 1 November 2014 to 28 February 2015

Published: 21 October 2014

Proposed decision to be considered	Date of Cabinet meeting	Consultation: How, with whom and by what date	Representations: How, by whom and by what date	Background documents	Contact Officer
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Key Decisions:

To consider the future options for the Local Enterprise and Apprenticeship Platform (LEAP) project once the initial pilot ends in February 2015. This is the key vehicle through which Lewes District Council supports the changing employment and skills landscape locally (Lead Councillor: Councillor Howson)	20 November 2014	None	None	None	Peter Sharp Regeneration Project Manager 01273 471600 peter.sharp@lewes.gov.uk
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Whether to agree a combined approach with Wealden District Council, Mid Sussex District Council and Tunbridge Wells Borough Council with regards to mitigating the impact of development with 7km of the Ashdown Forest. (Lead Councillor: Councillor Jones)	20 November 2014 (or 5 January 2015)	On-going consultation via email and meetings with officers from Wealden District Council, Mid Sussex District Council and Tunbridge Wells Borough Council, Natural England and the Conservators of Ashdown Forest	Not applicable	Not applicable	Tal Kleiman Strategic Policy Officer 01273 471600 tal.kleiman@lewes.gov.uk
The University Technical College (UTC) Financial Review and Update Report will inform and update Councillors of how the Council's earmarked funding will be used following receipt of tenders for the UTC project (Lead Councillor: Councillor Blackman)	20 November 2014	Not applicable	Not applicable	Report to Cabinet, January 2014 Report to Cabinet, 13 February, Capital Programme 2013/2014 to 2016/2017 6.5.5 (a – h)	Jackie Blackwell Regeneration Project Manager 01273 471600 Jackie.Blackwell@lewes.gov.uk

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<p>Property Report</p> <p>Some of the Appendices to this Report are likely to contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as they will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information. (Lead Councillor: Councillor Smith)</p>	<p>20 November 2014</p>	<p>None</p>	<p>None</p>	<p>None</p>	<p>Bee Lewis Contracts Manager (Leisure & Facilities) 01273 661101, bee.lewis@lewes.gov.uk</p>

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Financial Update: Revenue Budgets and Capital Programme (Lead Councillor: Councillor Smith)	20 November 2014	None	Direct to Contact Officer by email, writing or telephone by 7 November 2014	None	John Magness Director of Finance 01273 471600 finance@lewes.gov.uk
To consider the proposed governance principles for the implementation of the Community Infrastructure Levy (CIL). (Lead Councillor: Councillor Jones)	20 November 2014	No formal consultation required. Consultation with officers at East Sussex County Council has been undertaken	Not applicable	Lewes District Council CIL Draft Charging Schedule	Tondra Thom Principal Planning Officer 01273 484417 tondra.thom@lewes.gov.uk
To receive and endorse the annual report on Risk Management (Lead Councillor: Councillor Smith)	20 November 2014	Lead Councillor for risk management and Corporate Management Team by 3 November 2014	Direct to contact officer by email, writing or telephone by 13 October 2014	The Council's Risk Management Strategy	David Heath Head of Audit and Performance 01273 484157 david.heath@lewes.gov.uk

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To agree to the recommendations set out in the Local Government Association Investment (open for growth) Peer Challenge: East Sussex Councils Report (Lead Councillor: Councillor Blackman)	20 November 2014	Leaders and Chief Officers of East Sussex Councils. Private sector and community organisations	Not applicable	Building a Brighter Future – A Regeneration Strategy for LDC 2012 – 2015	Nazeya Hussain Director of Business Strategy and Development 01273 471600 Nazeya.Hussain@lewes.gov.uk
Investment in Organisational Development Strategy of c.£2.25m, in order to deliver a technology-enabled end-to-end customer service model and generate efficiency savings amounting to c.£1.2m p.a.(as set out in the Medium Term Financial Strategy) (Lead Councillor: Councillor Blackman)	20 November 2014	Not applicable	Not applicable	Report to Cabinet on 2 June 2014 entitled “ Change Management at Lewes District Council – Next Steps in Organisational Development ”	Graham Cook Transformation Manager 01273 471600 graham.cook@lewes.gov.uk

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<p>Provision of Photovoltaic (PV) panels to housing and other properties.</p> <p>This Report is likely to contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as it will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information. (Lead Councillor: Councillor Howson)</p>	20 November 2014	None	To the Contact Officer by telephone or email by 20 October 2014	None	<p>Jan Taranczuk Interim Improvements and Repairs Manager 01273 471600 jan.taranczuk@lewes.gov.uk</p>

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<p>Proposals for the award of the Grounds Maintenance Contract to commence in April 2015.</p> <p>This Report is likely to contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as it will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information. (Lead Councillor: Councillor Maskell)</p>	8 December 2014	Consultation has taken place during the pre tender and tender period with Town Councils	Direct to contact officer by email or telephone	Cabinet Report – 15 May 2014	<p>Andy Frost Parks and Cemeteries Manager 01273 471600 Andy.frost@lewes.gov.uk</p>

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Financial Update: Revenue Budgets and Capital Programme (Lead Councillor: Councillor Smith)	5 January 2015	None	Direct to Contact Officer by email, writing or telephone by 22 December 2014	None	John Magness Director of Finance 01273 471600 finance@lewes.gov.uk
Whether to agree a combined approach with Wealden District Council, Mid Sussex District Council and Tunbridge Wells Borough Council with regards to mitigating the impact of development with 7km of the Ashdown Forest. (Lead Councillor: Councillor Jones)	5 January 2015 (or 20 November 2014)	Consultation with officers from Wealden District Council, Mid Sussex District Council and Tunbridge Wells Borough Council, Natural England and the Conservators of Ashdown Forest	Not applicable	Not applicable	Tal Kleiman Strategic Policy Officer 01273 471600 tal.kleiman@lewes.gov.uk
Future Provision of Burial Services within the Lewes District (Lead Councillor: Councillor Maskell)	5 January 2015	To be confirmed	Direct to contact officer by email or 'phone by 30 November 2014	None	Andy Frost Parks and Cemeteries Manager 01273 484398 andy.frost@lewes.gov.uk

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<p>Strategy for Managing Industrial Estates</p> <p>This Report is likely to contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as it will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information. (Lead Councillor: Councillor Smith)</p>	5 January 2015	None	None	None	<p>Bee Lewis Contracts Manager (Leisure & Facilities) 01273 471600 bee.lewis@lewes.gov.uk</p>

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Financial Update: Revenue Budgets and Capital Programme (Lead Councillor: Councillor Smith)	12 February 2015	None	Direct to Contact Officer by email, writing or telephone by 29 January 2015	None	John Magness Director of Finance 01273 471600 finance@lewes.gov.uk

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Non-Key Decisions:

<p>Fees and Charges – Commercial Waste and Recycling Collection</p> <p>The Report is likely to contain Exempt (ie confidential) information as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), as it will include information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information (Lead Councillor: Councillor Franklin).</p>	20 November 2014	None	None	Lewes District Council Guiding principles for setting fees and charges	<p>Stephen Jump Head of Finance 01273 471600 steve.jump@lewes.gov.uk</p>
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Progress and Performance Report (1 April to 30 September 2014) Lead Councillor: Councillor Merry)	20 November 2014	Internal via email circulation	Not required	None	Sue Harvey Corporate Performance Officer 01273 471600 (Ext 6119) sue.harvey@lewes.gov.uk
Fees and Charges (Lead Councillor: Councillor Smith)	20 November 2014	None	None	Lewes District Council Guiding principles for setting fees and charges	Stephen Jump Head of Finance 01273 471600 steve.jump@lewes.gov.uk
To report to Cabinet the outcomes and any recommendations from the Scrutiny Committee's consideration of the implementation of the recommendations contained within the Review into Affordable Housing Provision (Lead Councillors: Councillors Jones and Franklin)	20 November 2014	Consultation has been undertaken through feedback received from the Scrutiny Committee and the relevant Cabinet Members	Not applicable	Link to the previous Cabinet Report concerning the Scrutiny review: http://cmispublic.lewes.gov.uk/Public/Binary.ashx?Document=5937	Edward Sheath Head of Strategic Policy 01273 484410 Edward.sheath@lewes.gov.uk